



rising for domestic peace

Handyman Volunteer Job Description

Position Summary:

Volunteer will assist and carry out the repair and maintenance of DAWN's shelter. Volunteers will utilize their maintenance, carpentry, or painting skills to ensure that our shelter can provide the basic needs for our residents. (Note: volunteer does not have to have all carpentry, electrical and plumbing skills – can just have one. Feel free to apply if you have one specialty area that you would like to volunteer your time for.)

Duties and Responsibilities:

- Perform basic repairs to the shelter such as plumbing, electrical fixtures, broken appliances/equipment and other minor repairs
- Provide maintenance to interior and exterior of the shelter including painting, carpentry, grounds clean-up, and new equipment/furniture installation.
- Other tasks as determined by volunteer and shelter staff

Time Commitment:

On call, as needed by the shelter. Hours are negotiable and will be determined with supervisor.

Requirements:

- Complete a volunteer application and interview
- Must pass a background check
- Must be able to lift up to 50 pounds
- Must have own tools/transportation

Qualifications/Skills:

- Previous experience with basic maintenance tasks desired
- Knowledge in carpentry, painting, plumbing, etc.
- Good problem-solver and detailed-oriented
- Ability to work independently and be self-motivated
- Must be flexible and reliable

Benefits to the Volunteer:

- Rewarding and invaluable position that supports shelter and shelter residents
- Build connections with shelter staff

Reports to: Business Manager and Housing Program Manager

Domestic Abuse Women's Network

PO Box 1449, Kent, WA 98035
(253) 893-1600
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Updated 11/2017
Volunteer Manager



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